



saib
excellence



Anything Anytime Anywhere

Services Booklet

Contact Us Now: 01003509483

WELCOME TO LES CONCIERGES

The finest benefit - for the privileged few. Les Concierge is your personal assistant ready to complete any request on your mind or stressing you out.

Our services allow you to enjoy your day worry-free and enables you to spend your time efficiently with the more important things in life.

Have you ever said to yourself, "I just wish I had someone else to take care of this for me? Les Concierges is that someone else. LES CONCIERGES IS YOUR:

All purpose Coordinator Personal Shopper Entertainment Guide Errand Runner Vacation Planner Home maintenance guru and much more!

ON SITE

Please ask your representative at your branch.

VIRTUAL

Les Concierges virtual program allows access to our service center Concierge anytime, from anywhere. This is done through mobile telephone or email available 24/7.
Call: 01003509483

ONLINE

Our customers can access our proprietary Les Concierges program via the internet by computer or through their smart phones. www.lesconciergesegypt.com

HOME SERVICES



Home cleaning services
Relocation packing/moving assistance
Liaison with home vendors (plumbers...
Preparations for House Guests

PERSONAL SHOPPING



Purchase gifts
(flowers, chocolate, electronics, etc.)
Returns/exchanges
Grocery shopping
Unique gift purchasing & wrapping
Hard to locate item/services

TRAVEL ARRANGEMENTS



Airline ticket arrangements (Domestic /International)
Bus/ Car/Train tickets
Rental Car Arrangements
Hotel & Resort Arrangements
Travel Insurance Assistance
Pet Transportation
Destination Information
Airport Transfers
International Visa Assistance
Villa, Home & Condo Rental
Other Travel documents

GOVERNMENT SERVICES



Renew & Issue National ID
Renew & Issue Passports
Birth & Death certificates
Marriage & Divorce certificates
Government Certifications
Official translation of documents
Background checks & criminal records
Residency assistance (for non Egyptians)
University degree accreditation

ENTERTAINMENT & LEISURE



Restaurant reservations
Movie tickets
Concerts
Sporting events
Museums
Tickets to sold out events & seminars

HEALTH & WELLNESS



Spa Reservations
Fitness trainer referrals
Massage therapy referrals
Elder-care (non medical)
Doctor referrals & appointments
Pet sitters/walkers/trainers

AUTO SERVICES



Pick-up and delivery for repairs, service, new tires, battery installation
Car Insurance Referrals
Vehicle Registration/ Renewal
Detailing services for cars, boats,
International Driving License
Car Washing

ERRANDS



Pick up/Drop off services
Paying bills
Post office & mailing
Dry cleaning

PARTY & EVENT PLANNING



Research & organize party themes
Specialized Chefs
Photographers
Floral Displays
Theme Parties
Gift/favors Ideas
Plan Menus
Catering Management
Invitation Ideas & Ordering
RSVP List Coordination
Deliver Food & Beverage